

October 2019

Dear Parent/Carer

RE: Severe Weather Procedure

We are moving towards that time of year again when we may have to close The Centre due to heavy snowfall. If it has snowed overnight, please listen to one of the local radio stations listed below in the morning to find out if The Centre has been closed.

BBC Three Counties Radio (103.8FM/95.5 FM or 630 MW/1161 MW)
Heart 96.9 Home Counties

We will put an announcement on our website www.northhertsesc.herts.sch.uk and send a text to parents/carers. Please ensure you keep us updated should your contact details change.

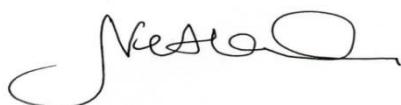
Alternatively please ring The Centre on 01462 487207 (Briar Patch) or 01462 419020 (Bancroft) where, if it has been possible, a message on the answerphone will have been recorded.

If your son or daughter travels by **Taxi**, we will contact the Taxi companies ourselves to cancel.

Please note that in the event of the Centre declaring a severe weather closure, an emergency code will be used in the register and your son/daughter's attendance will not be affected.

If there is subsequent snowfall on the days following, please use the above procedure again until The Centre re-opens. If you have any questions regarding any of the above, please contact the office who will be able to advise you. Thank You.

Yours sincerely



Julie Vernon-Hamilton
Head Teacher